

Montgomery County SPCA

JOB APPLICATION



19 E. Ridge Pike PO Box 222
Conshohocken, Pennsylvania 19428
(610) 825-0111

Montgomery County SPCA is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

You may either fax or drop off the completed form at the appropriate location.
[See shelter details for specific information.](#)

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____

Date of Application: _____

Which **Montgomery County SPCA** Shelter Location Are You Applying To?

Employment Position

Position(s) applying for:

How did you hear about this position? _____

What days are you available for work? _____

On what date can you start working if you are hired? _____

Salary desired: _____

Personal Information

Have you ever applied to or worked for Montgomery County SPCA before?

Yes

No

If yes, when?

Are you a U.S. citizen or approved to work in the United States?

Yes No

If yes, explain:

What document can you provide as proof of citizenship or legal status?

Yes No

Have you ever been convicted of a felony?

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Montgomery County SPCA complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Other

Name	Location (City, State)	Year Graduated	Degree Earned

Previous Employment

Employer Name:

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State and Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State and Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

AT-WILL EMPLOYMENT

The relationship between you and the Montgomery County SPCA is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Montgomery County SPCA. No representative of Montgomery County SPCA has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

Applicant Signature: _____ Dated: _____